



Court Filing Deadlines – 2023

Deadline 10:00 PM for eFiling over 25MB

PDF Filing Deadlines vary by County

(Revised January 23, 2023)

Alameda			
State Courts	Clerk's Office Closing Time	Express Network's Cut-Off Time	eFiling Deadline
Mandatory eFiling (Civil)	11:59 PM	10:30 PM	10:45 PM
<i>Courtesy Copy deadline 2 pm.</i>			
State Courts	Clerk's Office Closing Time	Express Network's Cut-Off Time	
Berkeley (Probate – Walk-In)	2:00 PM	12:00 PM	
Hayward (Family – Walk-In)	2:00 PM	12:00 PM	
Oakland, Hayward & Shoreline (Walk-In)	2:00 PM	12:00 PM	
Alpine			
State Courts	Clerk's Office Closing Time	Express Network's Cut-Off Time	
Markleeville	4:30 PM	1:00 PM	
Amador			
State Courts	Clerk's Office Closing Time	Express Network's Cut-Off Time	
Jackson	Open 8:00 AM – 3:00 PM	12:00 PM	
<i>Drop-box is available 9 am. – 3 pm.</i>			
Butte			
State Courts	Clerk's Office Closing Time	Express Network's Cut-Off Time	eFiling Deadline
Mandatory eFiling	11:59 PM	10:30 PM	10:45 PM
Chico	4:00 PM	1:30 PM	10:45 PM
Oroville	4:00 PM	12:00 PM	10:45 PM
<i>Drop-box is available 8:30 am. – 4 pm.</i>			
Calaveras			
State Courts	Clerk's Office Closing Time	Express Network's Cut-Off Time	eFiling Deadline
Mandatory eFiling	11:59 PM	10:30 PM	10:45 PM
San Andreas	8:15 AM – 3:00 PM	12:30 PM	10:45 PM
<i>Drop-box is available 8 am. – 4 pm.</i>			
Colusa			
State Courts	Clerk's Office Closing Time	Express Network's Cut-Off Time	
Main Courthouse	2:00 PM	11:00 AM	

Annex Courthouse	2:00 PM	11:00 AM
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Drop-box is available until 5 pm.

Contra Costa

State Courts	Clerk's Office Closing Time	Express Network's Cut-Off Time	eFiling Deadline
Mandatory eFiling	11:59 PM	10:30 PM	10:45 PM
Martinez (Civil Limited & Unlimited)	4:00 PM	2:00 PM	10:45 PM
Pittsburg	4:00 PM	1:00 PM	10:45 PM
Richmond	4:00 PM	1:00 PM	10:45 PM

** Cut-off time for in-person filing at 10 am.*

Filing can be submitted at drop-box.

eFiling: Certain Complex cases must be approved by the court for eFiling.

Permissions/Privileges NEED TO BE PART OF CASE FILE&SERVE system court mandated usage

Del Norte

State Courts	Clerk's Office Closing Time	Express Network's Cut-Off Time
Crescent City	4:30 PM	12:30 PM

Drop-box is available 8 am. – 4pm.

El Dorado

State Courts	Clerk's Office Closing Time	Express Network's Cut-Off Time
Placerville (Family Law - Criminal)	3:00 PM	12:00 PM
Cameron Park (Civil)	3:00 PM	12:00 PM
South Lake Tahoe	3:00 PM	12:00 PM

eFax system – electronic – Deadline 4 p.m. - Requires MC-005 Fax Cover Sheet for Submission

After hours drop-box is available after 4 p.m.

Fresno

State Courts	Clerk's Office Closing Time	Express Network's Cut-Off Time	eFiling Deadline
Mandatory eFiling	11:59 PM	10:30 PM	10:45 PM
Fresno Downtown Courthouse	4:00 PM	1:00 PM	10:45 PM
BF Sisk Courthouse	5:00 PM	1:00 PM	10:45 PM
M Street Courthouse	Open Mon, Wed, Fri 4:00 PM	1:00 PM	10:45 PM
Superior Court Archives	Mon-Thu 3:00 PM Fri 12:00 PM	Mon-Thu 1:00 PM Fri 10:00 AM	10:45 PM
Fresno Juvenile Delinquency	4:00 PM	1:00 PM	10:45 PM
Federal Courts	Clerk's Office Closing Time	Express Network's Cut-Off Time *	eFiling Deadline
Eastern District Court - Fresno	4:00 PM	3:00 PM	10:45 PM
Eastern Bankruptcy Court - Fresno	Clerk's Office closed	3:00 PM	10:45 PM

*The following Courts have closed: Clovis, Coalinga, Firebaugh, Kingsburg, Reedley, Sanger and Selma. Drop-box is available. E-Filing deadline is 5 p.m. * Federal and Bankruptcy Clerks Offices are closed to the public; all courtesy copy delivery requests must be received by 3 p.m. – One (1) business day prior to delivery and will be delivered via FedEx until further notice; if requested by Judge.*

Glenn

State Courts	Clerk's Office Closing Time	Express Network's Cut-Off Time
Willows	4:30 PM	12:00 PM
Orland	4:30 PM	12:00 PM

Drop-box is available.

Humboldt

State Courts	Clerk's Office Closing Time	Express Network's Cut-Off Time
Eureka	2:00 PM	1:00 PM
Federal Courts	Clerk's Office Closing Time	Express Network's Cut-Off Time
Northern District Court - Eureka	2:00 PM	1:00 PM

*The State Court has a drop-box available between 8am - 4pm. Documents dropped can take up to 2-5 days to process. The Federal Court in Eureka does not accept filings. All filings for USDC need to be presented to the clerk at the San Francisco location. This location only has a Court Room. Courtesy copies are accepted up until 4:30 pm. * Federal and Bankruptcy Clerks Offices are closed to the public; all courtesy copy delivery requests must be received by 3 pm. – One (1) business day prior to delivery and will be delivered via FedEx until further notice; if requested by Judge.*

Imperial

State Courts	Clerk's Office Closing Time	Express Network's Cut-Off Time	eFiling Deadline
Mandatory eFiling	11:59 PM	10:30 PM	10:45 PM
Browley	4:00 PM	1:30 PM	10:45 PM
El Centro	4:00 PM	1:30 PM	10:45 PM
Winterhaven	Tue - Thu: 4:00 PM Mon & Fri: Closed	1:30 PM	10:45 PM

Drop-box is available for the State Courts in this county. They also no longer accept courtesy copies.

Inyo

State Courts	Clerk's Office Closing Time	Express Network's Cut-Off Time
Independence	4:00 PM	5:00 PM One business day prior to filing
Bishop (Dept. 4)	4:00 PM	5:00 PM One business day prior to filing

Drop-box is available for the State Courts in this county.

Kern

State Courts	Clerk's Office Closing Time	Express Network's Cut-Off Time	eFiling Deadline
Mandatory eFiling	11:59 PM	10:45 PM	10:45 PM
Metropolitan Division	4:00 PM Fri 12:00 PM	Mon-Thu 1:30 PM Fri 10:00 AM	10:45 PM
Metro. Division - Justice Building	4:00 PM Fri 12:00 PM	Mon-Thu 1:30 PM Fri 10:00 AM	10:45 PM
Metro. Traffic Division	4:00 PM Fri 12:00 PM	Mon-Thu 1:30 PM Fri 10:00 AM	10:45 PM
Juvenile Justice Center	Mon-Thu 4:00 PM Fri 12:00 PM	Mon-Thu 1:30 PM Fri 10:00 AM	10:45 PM
Arvin/Lamont Branch	Mon-Thu 4:00 PM Fri 12:00 PM	Mon-Thu 1:30 PM Fri 10:00 AM	10:45 PM
Delano/McFarland Branch	Mon-Thu 4:00 PM Fri 12:00 PM	Mon-Thu 11:00 AM Fri 10:00 AM	10:45 PM
Mojave Branch	Mon-Thu 4:00 PM Fri 12:00 PM	Mon-Thu 11:00 AM Fri 9:30 AM	10:45 PM
Ridgecrest Branch	4:00 PM Fri 12:00 PM	Mon-Thu 11:00 AM Fri 9:30 AM	10:45 PM
Shafter/Wasco Branch	Mon-Thu 4:00 PM Fri 12:00 PM	Mon-Thu 11:00 AM Fri 10:00 AM	10:45 PM
Federal Courts	Clerk's Office Closing Time	Express Network's Cut-Off Time	eFiling Deadline
Eastern District Court - Bakersfield	Clerk's Office closed	3:00 PM – One business day prior to delivery	10:45 PM

*The Kern Superior Courts have a drop-box available in all locations until 5 pm. Documents dropped take up to a week or two to process. For more information and cut-off times, please contact our office. The Federal Court in Bakersfield does not accept filings. There is a Court Room at this location only. They do accept Courtesy Copies up until 4:30 pm. All filings for USDC in this area are processed in Fresno. * Federal and Bankruptcy Clerks Offices are closed to the public; all courtesy copy delivery requests must be received by 3 pm. – One (1) business day prior to delivery and will be delivered via FedEx until further notice; if requested by Judge.*

Kings

State Courts	Clerk's Office Closing Time	Express Network's Cut-Off Time	eFiling Deadline
Mandatory eFiling	11:59 PM	10:30 PM	10:45 PM
Hansford	4:00 PM	12:30 PM	10:45 PM

The State Courts in this county have different hours on Fridays. A drop-box is available until 4:30 pm. Mon - Thu and 11:30 am. – 12 pm. on Fridays. Documents dropped should only take a few days to process. For more information, please contact our office.

Lake

State Courts	Clerk's Office Closing Time	Express Network's Cut-Off Time
Clearlake	4:00 PM	1:00 PM
Lakeport	4:00 PM	1:00 PM

Both locations have a drop-box available until 5 pm. The deadline for the drop-box is 3 pm.

Lassen

State Courts	Clerk's Office Closing Time	Express Network's Cut-Off Time
Susanville	4:00 PM	1:00 PM

Drop-box is available until 4:30 pm.

Los Angeles

State Courts	Clerk's Office Closing Time	Express Network's Cut-Off Time	eFiling Deadline
Mandatory eFiling (except Criminal and Small Claims)	11:59 PM	10:30 PM	10:45 PM
Airport Court	4:30 PM	2:30 PM	10:45 PM
Alhambra (North East)	4:30 PM	2:30 PM	10:45 PM
Archives LA	4:30 PM	3:00 PM	10:45 PM
Bellflower (South East Limited Los Cerritos)	4:30 PM	2:30 PM	10:45 PM
Beverly Hills (West Limited)	4:30 PM	2:30 PM	10:45 PM
Burbank (North Central)	4:30 PM	2:30 PM	10:45 PM
Catalina (Traffic Only)	4:30 PM	1:30 PM	10:45 PM
Central Arraignment Courts	4:30 PM	2:00 PM	10:45 PM
Central (Limited) - Stanley Mosk	4:30 PM	2:30 PM	10:45 PM
Central (Unlimited) - Stanley Mosk	4:30 PM	2:30 PM	10:45 PM
Central Civil West (CCW)	4:30 PM	2:30 PM	10:45 PM
Chatsworth (North Valley)	4:30 PM	2:00 PM	10:45 PM
Compton (South Central)	4:30 PM	2:30 PM	10:45 PM
David V. Kenyon Juvenile Justice Center	4:30 PM	2:30 PM	10:45 PM
Downey (South East Limited)	4:30 PM	2:30 PM	10:45 PM
Downey Juvenile Justice	4:30 PM	2:30 PM	10:45 PM
East Los Angeles (Limited)	4:30 PM	3:00 PM	10:45 PM
Eastlake Juvenile Justice	4:30 PM	3:00 PM	10:45 PM
El Monte East (Limited)	4:30 PM	2:30 PM	10:45 PM
Glendale (North Central)	4:30 PM	2:30 PM	10:45 PM
Hollywood	4:30 PM	2:30 PM	10:45 PM
Huntington Park (South East Limited)	4:30 PM	2:30 PM	10:45 PM
Inglewood (South West Limited)	4:30 PM	2:30 PM	10:45 PM
Inglewood Juvenile Justice	4:30 PM	2:30 PM	10:45 PM

Lancaster (North District)	4:30 PM	1:00 PM	10:45 PM
Lancaster Juvenile Justice	4:30 PM	1:00 PM	10:45 PM
Long Beach (South District)	4:30 PM	2:30 PM	10:45 PM
Malibu (West Limited)	4:30 PM	2:00 PM	10:45 PM
Metropolitan Courthouse (Traffic)	4:30 PM	2:30 PM	10:45 PM
Monterey Park (Edmund D. Edelman Children's Court)	4:30 PM	3:00 PM	10:45 PM
Norwalk (South East)	4:30 PM	2:00 PM	10:45 PM
Pasadena (North East)	4:30 PM	2:30 PM	10:45 PM
Pomona (North)	4:30 PM	2:00 PM	10:45 PM
Pomona (South)	4:30 PM	2:00 PM	10:45 PM
San Fernando (North Valley)	4:30 PM	2:00 PM	10:45 PM
San Pedro (South Limited)	4:30 PM	2:30 PM	10:45 PM
San Pedro Courthouse Annex	4:30 PM	2:30 PM	10:45 PM
Santa Monica (West District)	4:30 PM	2:30 PM	10:45 PM
Spring Street Courthouse	4:30 PM	2:30 PM	10:45 PM
Torrance (South West District)	4:30 PM	2:30 PM	10:45 PM
Van Nuys (East)	4:30 PM	2:30 PM	10:45 PM
Van Nuys (West)	4:30 PM	2:30 PM	10:45 PM
West Covina (Limited)	4:30 PM	2:30 PM	10:45 PM
Whittier (South East Limited)	4:30 PM	2:30 PM	10:45 PM
Federal Courts	Clerk's Office Closing Time	Express Network's Cut-Off Time	eFiling Deadline
Central District - Los Angeles	Clerk's Office closed	3:00 PM – One business day prior to delivery	10:45 PM
Central District - Roybal Center	Clerk's Office closed	3:00 PM – One business day prior to delivery	10:45 PM
Central Bankruptcy - Los Angeles	Clerk's Office closed	3:00 PM – One business day prior to delivery	10:45 PM
Central Bankruptcy - Woodland Hills	Clerk's Office closed	3:00 PM – One business day prior to delivery	10:45 PM
<i>Some of the State Court locations in Los Angeles have closed. This is a complete list of current operating courts. Drop-boxes are not available for any of these locations, including the Federal Courts.</i>			
Madera			
State Courts	Clerk's Office Closing Time	Express Network's Cut-Off Time	eFiling Deadline
Mandatory eFiling	11:59 PM	10:30 PM	10:45 PM
Madera	3:00 PM	1:00 PM	10:45 PM
<i>Drop-box is available 3 – 4 pm.</i>			
Mariposa			
State Courts	Clerk's Office Closing Time	Express Network's Cut-Off Time	
Mariposa	3:00 PM	11:00 AM	
<i>This State Court has a drop-box available until 5 pm. If dropped between 8 - 8:30 am. the documents will be processed and available for pick-up Same Day. Anything dropped between 3 - 5 pm. will be processed the following business day and file stamped the day it was submitted. For more details, such as cut-off times for the drop-box option, please contact our office.</i>			
Marin			
State Courts	Clerk's Office Closing Time	Express Network's Cut-Off Time	
San Rafael	4:00 PM	2:00 PM	
<i>e-Delivery is available between 8 am. – 4 pm.</i>			

Mendocino

State Courts	Clerk's Office Closing Time	Express Network's Cut-Off Time	eFiling Deadline
Mandatory eFiling	11:59 PM	10:30 PM	10:45 PM
Ukiah	3:30 PM	1:00 PM	10:45 PM

Merced

State Courts	Clerk's Office Closing Time	Express Network's Cut-Off Time	eFiling Deadline
Mandatory eFiling	11:59 PM	10:30 PM	10:45 PM
Merced Civil Division	3:00 PM	1:00 PM	10:45 PM
Merced Criminal & Family Law Division	3:00 PM	1:00 PM	10:45 PM
Merced Traffic	3:00 PM	1:00 PM	10:45 PM
Merced Juvenile Division	3:00 PM	1:00 PM	10:45 PM
Los Banos	3:00 PM	1:00 PM	10:45 PM

There is an option to drop-box for the Merced Civil, Criminal, Family and Los Banos locations. Anything dropped after 4 pm. will be filed the following day. Drop-box is available. For a map of the box locations, please visit the Court's website. For more information, please contact our office.

Mono

State Courts	Clerk's Office Closing Time	Express Network's Cut-Off Time
Bridgeport	Tuesdays only 8:30 AM – 4:00 PM	5:00 PM One business day prior to filing
Mammoth Lakes	Mon-Thu 8:30 AM - 4:00 PM Fri 8:30 AM - 12:00 PM	5:00 PM One business day prior to filing

The court is only opened on Tuesday at (Bridgeport) and if a holiday falls on a Saturday, both courts are closed on the preceding Friday; If a holiday falls on a Sunday, the courts are closed on the following Monday. Drop-box is available.

Monterey

State Courts	Clerk's Office Closing Time	Express Network's Cut-Off Time	eFiling Deadline
Mandatory eFiling	11:59 PM	10:30 PM	10:45 PM
Monterey	4:00 PM	1:00 PM	10:45 PM

Drop-box is available.

Napa

State Courts	Clerk's Office Closing Time	Express Network's Cut-Off Time	eFiling Deadline
Mandatory eFiling	11:59 PM	10:30 PM	10:45 PM
Historic Courthouse	4:00 PM	Mon-Thu 1:00 PM Fri 12:00 PM	10:45 PM
Criminal Courthouse	4:00 PM	Mon-Thu 1:00 PM Fri 12:00 PM	10:45 PM

This State Court has a drop-box available until 5 pm. However, the documents will not be filed the same day. Documents are processed and file stamped the following business day. All courtesy copy delivery requests must be received by 5 pm. – One (1) business day prior to delivery and will be delivered via FedEx until further notice; if requested by Judge. Courtesy copy delivery documents must be conformed and entered as Filed in the Court system in order to be accepted.

Nevada

State Courts	Clerk's Office Closing Time	Express Network's Cut-Off Time	eFiling Deadline
eFiling Available	11:59 PM	10:30 PM	10:45 PM
Nevada City Courthouse	2:00 PM	12:00 PM	10:45 PM
Truckee Courthouse	4:00 PM	1:00 PM	10:45 PM

Drop-box is available until 5 pm. for both courts. Documents that are dropped can take up to 2-4 business days to process.

Orange

State Courts	Clerk's Office Closing Time	Express Network's Cut-Off Time	eFiling Deadline
Mandatory eFiling (Except Criminal and Small Claims)	11:59 PM	10:30 PM	10:45 PM
Central Justice Center	4:00 PM	3:00 PM	10:45 PM
Community Court	4:00 PM	3:00 PM	10:45 PM
Civil Complex Center	4:00 PM	3:00 PM	10:45 PM
Harbor Justice Center/Newport Beach Facility	4:00 PM	2:30 PM	10:45 PM
Lamoreaux Justice Center	4:00 PM	3:00 PM	10:45 PM
North Justice Center	4:00 PM	2:30 PM	10:45 PM
West Justice Center	4:00 PM	2:30 PM	10:45 PM
Federal Courts	Clerk's Office Closing Time	Express Network's Cut-Off Time	eFiling Deadline
Central District Court - Santa Ana	4:00 PM	3:00 PM	10:45 PM
Central Bankruptcy Court - Santa Ana	4:00 PM	3:00 PM	10:45 PM

*Drop-box is available until 4 pm.
USDC and USBC both have a drop-box available until 5:30 pm. for courtesy copies only.*

Placer

State Courts	Clerk's Office Closing Time	Express Network's Cut-Off Time	eFiling Deadline
Mandatory eFiling	11:59 PM	10:30 PM	10:45 PM
Roseville - B. Santucci Justice Center	4:00 PM	1:00 PM	10:45 PM
Auburn - Historic Courthouse	4:00 PM	1:00 PM	10:45 PM
Auburn - Juvenile Courtroom	4:00 PM	1:00 PM	10:45 PM
Auburn - Jail Courtroom	No Clerk's Office		
Tahoe City - Tahoe Courtroom	4:00 PM	1:00 PM	10:45 PM

Drop-box is available.

Plumas

State Courts	Clerk's Office Closing Time	Express Network's Cut-Off Time
Quincy	Mon-Thu 4:00 PM Fri 3:00 PM	12:30 PM

Drop-box is available.

Riverside

State Courts	Clerk's Office Closing Time	Express Network's Cut-Off Time	eFiling Deadline
Mandatory eFiling	11:59 PM	10:30 PM	10:45 PM
Banning	2:00 PM	1:00 PM	10:45 PM
Blythe	2:00 PM	1:30 PM	10:45 PM
Corona	Court temporarily closed	N/A	10:45 PM
Hemet	Court temporarily closed	N/A	10:45 PM
Indio - Annex Office	2:00 PM	12:30 PM	10:45 PM
Indio - Juvenile Court	2:00 PM	12:30 PM	10:45 PM
Indio - Larson JC	2:00 PM	12:30 PM	10:45 PM
Moreno Valley	Court temporarily closed	N/A	10:45 PM
Murrieta Southwest Justice Center	2:00 PM	1:30 PM	10:45 PM
Palm Springs Court	2:00 PM	2:30 PM	10:45 PM

Riverside Family Court	2:00 PM	2:30 PM	10:45 PM
Riverside Hall of Justice	2:00 PM	2:30 PM	10:45 PM
Riverside Historic Courthouse	2:00 PM	2:30 PM	10:45 PM
Riverside Juvenile Court	2:00 PM	1:30 PM	10:45 PM
Temecula Court	Court temporarily closed	N/A	10:45 PM

*eFiling: Civil Division for Unlimited Civil (including Complex), Limited Civil, Unlawful Detainers, and Small Claims
e-Submit: Family, Probate, Juvenile, Criminal and Traffic cases (Deadline Same as eFiling)*

Federal Courts	Clerk's Office Closing Time	Express Network's Cut-Off Time	eFiling Deadline
Central District Court – Riverside	Clerk's Office closed	3:00 PM – One business day prior to delivery	10:45 PM
Central Bankruptcy Court - Riverside	Clerk's Office closed	3:00 PM – One business day prior to delivery	10:45 PM

The main courthouse at Riverside Superior has a drop-box available until 4 pm. Anything dropped can take up to two weeks to process. The Federal Courts do not have an after-hours drop-box.

Sacramento

State Courts	Clerk's Office Closing Time	Express Network's Cut-Off Time
GDS - Sacramento Courthouse (Civil - Criminal)	4:00 PM	2:00 PM
WRR - Family Relations Courthouse (Family Law, Probate, Juvenile)	4:00 PM	2:00 PM
CM Justice Center (SC, Traffic, UD)	4:00 PM	2:00 PM
Juvenile Courthouse	4:00 PM	2:00 PM
Lorenzo Patino Hall of Justice (Criminal - Jail)	4:00 PM	2:00 PM
Federal Courts	Clerk's Office Closing Time	Express Network's Cut-Off Time
Eastern District Court - Sacramento	4:00 PM	3:00 PM

*Sacramento Superior has reduced the amount of documents that they process over the counter. For a list, please visit the court's website and review the 'Reduced Service' announcement dated July 2, 2012. If the document is not on this list, it will have to be clock and dropped in the clerk's intake box. The estimated time frame for the document to be processed is approximately 6-8 weeks. Drop-box is available until 4 pm. If dropped before 5 p.m., the document will be file stamped the date of submission. After 5 pm., the documents will be processed next day. * Federal and Bankruptcy Clerks Offices are closed to the public; all courtesy copy delivery requests must be received by 3 pm. – One (1) business day prior to delivery and will be delivered via FedEx until further notice; if requested by Judge.*

San Benito

State Courts	Clerk's Office Closing Time	Express Network's Cut-Off Time	eFiling Deadline
Mandatory eFiling	11:59 PM	10:30 PM	10:45 PM
Hollister (Small Claims & Civil)	3:00 PM	12:30 PM	10:45 PM
Hollister (Court Mediator & Family Law)	3:00 PM	12:30 PM	10:45 PM

All courthouses have a drop-box available until 4 pm.

San Bernardino

State Courts	Clerk's Office Closing Time	Express Network's Cut-Off Time
Barstow	4:00 PM	12:00 PM
Fontana	4:00 PM	1:00 PM
Joshua Tree	3:00 PM	1:00 PM
Needles	Tue-Wed-Thu 3:00 PM - 2nd week**	1:30 PM
Rancho Cucamonga	4:00 PM	2:00 PM
San Bernardino	4:00 PM	2:00 PM
Victorville	4:00 PM	1:30 PM

eFiling only available for Collection cases via TurboCourt, a self-preparation document system

The State Courts in Big Bear and Needles have very limited hours each month. Big Bear is open Tuesday through Thursday during the first week of the month and is closed the remainder of the month. All filings for Big Bear will be handled from Victorville when that location is closed. Needles is open Tuesday through Thursday the second week of the month. Needles will have a drop-box available that will be picked up on a regular basis. Barstow is open Tuesday through Thursday. For more information regarding these limited hours, please contact our office.

San Diego

State Courts	Clerk's Office Closing Time	Express Network's Cut-Off Time	eFiling Deadline
Mandatory eFiling	11:59 PM	10:30 PM	10:45 PM
Central Courthouse (220 W. Broadway)	4:00 PM	3:00 PM	10:45 PM
Hall of Justice (330 W. Broadway)	4:00 PM	3:00 PM	10:45 PM
Family Law Courthouse	4:00 PM	3:00 PM	10:45 PM
Madge Bradley Courthouse (Probate)	4:00 PM	3:00 PM	10:45 PM
Kearny Mesa (Traffic)	4:00 PM	2:00 PM	10:45 PM
Juvenile Courthouse	4:00 PM	2:30 PM	10:45 PM
East County	4:00 PM	2:00 PM	10:45 PM
North County	4:00 PM	12:00 PM	10:45 PM
South County	4:00 PM	2:00 PM	10:45 PM
Federal Courts	Clerk's Office Closing Time	Express Network's Cut-Off Time	eFiling Deadline
Southern District Court - San Diego	4:30 PM	2:00 PM	10:45 PM
Southern Bankruptcy Court - San Diego	Clerk's Office closed	3:00 PM – One business day prior to delivery	10:45 PM

*San Diego Superior has made many changes. Drop-boxes are no longer available. South County is closed for Civil Filings. They now need to go to Hall of Justice. However Criminal and Family Law departments are still in operation. East County Civil filings go to the Hall of Justice. Please review the court's website to determine the current jurisdiction of a case. Criminal and Family Law departments are still in operation in East County and South County. North County no longer accepts Probate Filings. Those are being routed to the Madge Bradley Court, downtown. Central Court's hours have changed as listed above. They no longer accept most filings over the counter. Everything else must be clocked and dropped. Small Claims Court in Kearny Mesa has moved to the Hall of Justice. The Kearny Mesa location is now for Traffic cases only. Documents dropped can take anywhere from a day to ten months to process depending on the type of document. All documents for USDC are electronically filed. USBC does not have a drop-box. For more information, please contact our office. * Federal and Bankruptcy Clerks Offices are closed to the public; all courtesy copy delivery requests must be received by 3 pm. – One (1) business day prior to delivery and will be delivered via FedEx until further notice; if requested by Judge.*

San Francisco

State Courts	Clerk's Office Closing Time	Express Network's Cut-Off Time *	eFiling Deadline
Mandatory eFiling	11:59 PM	10:45 PM	10:45 PM
Civic Center Courthouse	4:00 PM	2:00 PM	10:45 PM
Hall of Justice	4:00 PM	2:00 PM	10:45 PM

** Cut-off time for in-person filing at 10:30 am.
Drop-box is available until 4:00 pm.
All courtesy copy delivery requests must be received by 2:00 pm.*

Federal Courts	Clerk's Office Closing Time	Express Network's Cut-Off Time	eFiling Deadline
Northern District Court - San Francisco	4:00 PM	2:00 PM	10:45 PM
Northern Bankruptcy Court - San Francisco	4:00 PM	2:00 PM	10:45 PM

San Joaquin

State Courts	Clerk's Office Closing Time	Express Network's Cut-Off Time	eFiling Deadline
Mandatory eFiling	11:59 PM	10:45 PM	10:45 PM
Stockton Courthouse	4:00 PM	2:30 PM	10:45 PM
Stockton Family Law Courthouse	4:00 PM	2:30 PM	10:45 PM
Juvenile Justice Center	4:00 PM	2:30 PM	10:45 PM
Manteca Branch	4:00 PM	2:30 PM	10:45 AM

Family Law FL cases, certain Probate PR cases, Complex, UD, TRO, Appeals, Juvenile Dependency, Small Claims: Walk-In
 The Tracy branch has closed. A drop-box is available in all locations until 4 pm. Documents dropped can take 2-3 days to process.
 For cut-off times for the drop-box, please call our office.

San Luis Obispo

State Courts	Clerk's Office Closing Time	Express Network's Cut-Off Time	eFiling Deadline
Mandatory eFiling	11:59 PM	10:30 PM	10:45 PM
Main Courthouse	4:00 PM	2:00 PM	10:45 PM
Paso Robles Branch	4:00 PM	2:00 PM	10:45 PM

Drop-box is available.

San Mateo

State Courts	Clerk's Office Closing Time	Express Network's Cut-Off Time	eFiling Deadline
Mandatory eFiling	12:30 PM	10:30 PM	10:45 PM
Hall of Justice - Redwood City	4:00 PM	2:00 PM	10:45 PM
Consolidated Traffic Annex	4:00 PM	2:00 PM	10:45 PM
South San Francisco	4:00 PM	2:00 PM	10:45 PM
Central Branch (Humboldt St.)	4:00 PM	2:00 PM	10:45 PM
Juvenile Branch	4:00 PM	2:00 PM	10:45 PM

Santa Barbara

State Courts	Clerk's Office Closing Time	Express Network's Cut-Off Time	eFiling Deadline
Mandatory eFiling	11:59 PM	10:30 PM	10:45 PM
Anacapa Division (Santa Barbara)	12:00 PM	11:00 AM	10:45 PM
Figueroa Division	12:00 PM	11:00 AM	10:45 PM
Cook Division (Santa Maria)	12:00 PM	10:30 AM	10:45 PM
Lompoc Division	12:00 PM	11:00 AM	10:45 PM
Solvang Division	12:00 PM	11:00 AM	10:45 PM
Federal Courts	Clerk's Office Closing Time	Express Network's Cut-Off Time	eFiling Deadline
Central Bankruptcy Court - Santa Barbara	Clerk's Office closed	3:00 PM – One business day prior to delivery	10:45 PM

*State Courts have a drop-box available in all locations until 4 pm. Documents dropped may be take up to one week to process. USBBC does not have a drop-box. For cut-off times, please call our office. * Federal and Bankruptcy Clerks Offices are closed to the public; all courtesy copy delivery requests must be received by 3:00 pm. – One (1) business day prior to delivery and will be delivered via FedEx until further notice; if requested by Judge.*

Santa Clara

State Courts	Clerk's Office Closing Time	Express Network's Cut-Off Time	eFiling Deadline
Mandatory eFiling	11:59 PM	Mon-Thu 12:30 PM Fri 11:00 AM	10:45 PM
Downtown Superior Court	Mon-Thu 1:30 PM Fri 12:00 PM	Mon-Thu 12:30 PM Fri 11:00 AM	10:45 PM
Family Court	Mon-Thu 1:30 PM Fri 12:00 PM	Mon-Thu 12:30 PM Fri 11:00 AM	10:45 PM
Hall of Justice	Mon-Thu 1:30 PM Fri 12:00 PM	Mon-Thu 12:30 PM Fri 11:00 AM	10:45 PM
Juvenile Justice Court	Mon-Thu 1:30 PM Fri 12:00 PM	Mon-Thu 12:30 PM Fri 11:00 AM	10:45 PM
Terraine Courthouse	Mon-Thu 1:30 PM Fri 12:00 PM	Mon-Thu 12:30 PM Fri 11:00 AM	10:45 PM
Notre Dame Courthouse	Mon-Thu 1:30 PM Fri 12:00 PM	Mon-Thu 12:30 PM Fri 11:00 AM	10:45 PM
South County Courthouse	Closed to public until further notice		
Santa Clara Courthouse	Mon-Thu 1:30 PM Fri 12:00 PM	12:00 PM	10:45 PM

Sunnyvale Courthouse	Mon-Thu 1:30 PM Fri 12:00 PM	12:00 PM	10:45 PM
Palo Alto Courthouse	Closed to public until further notice		
<i>Drop-box is available Mon-Fri 9 am. – 5 pm.</i>			
Federal Courts	Clerk's Office Closing Time	Express Network's Cut-Off Time	eFiling Deadline
Northern District Court - San Jose	5:00 PM	4:00 PM	10:45 PM
Northern District Court Bankruptcy - San Jose	4:00 PM	4:00 PM	10:4 5 PM
Santa Cruz			
State Courts	Clerk's Office Closing Time	Express Network's Cut-Off Time	eFiling Deadline
Mandatory eFiling	11:59 PM	10:45 PM	10:45 PM
Santa Cruz	3:00 PM	1:00 PM	10:45 PM
Watsonville	3:00 PM	1:00 PM	10:45 PM
<i>Hours of operation for the Santa Cruz location are Monday - Friday from 8:30 am. to 11:30 am. and 1 pm. to 3 pm. Watsonville offers walk-in assistance Tuesday through Thursday between the hours of 8:30 am. to 11:30 am. for Breach of Contract (Collection) cases only. For more information about other types of cases, call the court or visit the court's website. Drop-box is available.</i>			
Shasta			
State Courts	Clerk's Office Closing Time	Express Network's Cut-Off Time	
Redding	8:30AM – 4:00 PM	2:00 PM	
Federal Courts	Clerk's Office Closing Time	Express Network's Cut-Off Time	
Eastern District Court - Redding	Clerk's Office closed	2:00 PM	
<i>Drop-boxes are available for both State and Federal Courts. The Burney location is only open the second Wednesday of each month between the hours of 9:30 am. to 12 pm. and 1:30 pm. to 3:30 pm. USDC does not accept filings at this location. Only 'Chambers Copies' are accepted. All filings for USDC for this area need to go to Sacramento. * Federal and Bankruptcy Clerks Offices are closed to the public; all courtesy copy delivery requests must be received by 3:00 pm. – One (1) business day prior to delivery and will be delivered via FedEx until further notice; if requested by Judge.</i>			
Siskiyou			
State Courts	Clerk's Office Closing Time	Express Network's Cut-Off Time	
Yreka Division	4:00 PM	1:30 PM	
<i>Drop-box is available.</i>			
Solano			
State Courts	Clerk's Office Closing Time	Express Network's Cut-Off Time	
Fairfield - Hall of Justice	8:30 – 11:00 AM	10:00 AM (Over the Counter) 2:00 PM (Drop-box)	
Fairfield - Law & Justice Center	8:30 – 11:00 AM	10:00 AM (Over the Counter) 2:00 PM (Drop-box)	
Vallejo - Solano Justice Center	8:30 – 11:00 AM	10:00 AM (Over the Counter) 2:00 PM (Drop-box)	
<i>Drop-box is available until 4:00 pm.</i>			
Sierra			
State Courts	Clerk's Office Closing Time	Express Network's Cut-Off Time	
Sierra County Court	4:00 PM	12:30 PM	
Sonoma			
State Courts	Clerk's Office Closing Time	Express Network's Cut-Off Time	eFiling Deadline
Mandatory eFiling	11:59 PM	10:30 PM	10:45 PM
Santa Rosa - Hall of Justice	3:30 PM	1:00 PM	10:45 PM

Civil & Family Law Courthouse	3:30 PM	1:00 PM	10:45 PM
Empire College Annex	5:00 PM	1:30 PM	10:45 PM
Juvenile Justice Center	3:30 PM	1:00 PM	10:45 PM

Drop-box is available.

Stanislaus

State Courts	Clerk's Office Closing Time	Express Network's Cut-Off Time	eFiling Deadline
Mandatory eFiling	11:59 PM	10:30 PM	10:45 PM
Modesto	4:00 PM	1:00 PM	10:45 PM
Civil	4:00 PM	1:00 PM	10:45 PM
Criminal	4:00 PM	1:00 PM	10:45 PM
Family Law	4:00 PM	1:00 PM	10:45 PM
Juvenile	4:00 PM	1:00 PM	10:45 PM
Probate (Except Estates & Trusts)	4:00 PM	1:00 PM	10:45 PM
Probate (Estates & Trusts)	4:00 PM	1:00 PM	10:45 PM
Small Claims	4:00 PM	1:00 PM	10:45 PM
Research	4:00 PM	1:00 PM	10:45 PM

Drop-boxes are available at Civil, Criminal and Family Courthouses until 4 pm.

Sutter

State Courts	Clerk's Office Closing Time	Express Network's Cut-Off Time	eFiling Deadline
Mandatory eFiling	11:59 PM	10:30 PM	10:45 PM
Yuba City - West Facility (Criminal)	4:30 PM	1:00 PM	10:45 PM
Yuba City - East Facility (Civil - Family - SC)	4:30 PM	1:00 PM	10:45 PM

Drop-box is available.

Tehama

State Courts	Clerk's Office Closing Time	Express Network's Cut-Off Time	eFiling Deadline
Permissive eFiling	11:59 PM	10:30 PM	10:45 PM
Red Bluff	8:00 AM – 4:30 PM	11:00 AM	10:45 PM

Drop-box is available until 3:00 pm.

Trinity

State Courts	Clerk's Office Closing Time	Express Network's Cut-Off Time
Weaverville	4:00 PM	12:30 PM

Tulare

State Courts	Clerk's Office Closing Time	Express Network's Cut-Off Time	eFiling Deadline
Mandatory eFiling	11:59 PM	10:30 PM	10:45 PM
Visalia	4:00 PM	1:00 PM	10:45 PM
Juvenile Justice Center	4:00 PM	1:00 PM	10:45 PM
Porterville	4:00 PM	1:00 PM	10:45 PM
Dinuba	4:00 PM (Only open Wed & Thu)	1:00 PM	10:45 PM
Family Law Facilitator	Mon – Thu 4:00 PM Fri 12:00 PM	Mon – Thu 1:00 PM Fri 11:00 AM	10:45 PM

Initial Complaint can be e-filed. All subsequent documents must be submitted in person. Tulare Superior has a drop-box available for the main branch in Visalia between 4-5 pm. Documents dropped can take a few days to process. For more information, including cut-off time for the drop-box, please contact our office. Dinuba only hears traffic cases on Tuesdays.

Tuolumne

State Courts	Clerk's Office Closing Time	Express Network's Cut-Off Time
Tuolumne Superior	3:00 PM	1:00 PM

Drop-box is available from 3 – 5 pm. All documents dropped will be processed as the date submitted. It can take up to a week to process. For more information as well as cut-off times for the drop-box, please contact our office.

Ventura

State Courts	Clerk's Office Closing Time	Express Network's Cut-Off Time
Ventura Hall of Justice	4:00 PM	2:00 PM
Oxnard - Probate/Juvenile Court	4:00 PM	1:00 PM

Electronic submission via e-Delivery is available between 8 am. – 4pm. In-person appointments are still required for over the counter filings. Advanced notice is required to schedule an appointment. Appointment hours: 8:30 – 11:30 am. and 1:30 – 3:00 pm. Drop-box is available until 4 p.m.

Yolo

State Courts	Clerk's Office Closing Time	Express Network's Cut-Off Time	eFiling Deadline
Mandatory eFiling	11:59 PM	10:30 PM	10:45 PM
Woodland	4:00 PM	11:30 AM	10:45 PM

The Woodland Court has a drop-box available until 4:00 pm. Once dropped, it will take up to a week to process. For more information about this court, please contact our office.

Yuba

State Courts	Clerk's Office Closing Time	Express Network's Cut-Off Time	eFiling Deadline
Mandatory eFiling	11:59 PM	10:30 PM	10:45 PM
Marysville	4:30 PM	1:00 PM	10:45 PM
Richard Shoeing Annex	Closed to public until further notice		

No drop-box available in this county.