



NOTICE OF REDUCED HOURS IN SAN FRANCISCO CLERKS' OFFICES

ANNOUNCEMENT

The Superior Court of California, County of San Francisco, hereby provides public notice, pursuant to Government Code Section 68106, of a reduction of hours for clerks' offices. This reduction in hours is necessary to meet a budget-driven decrease in staffing. Court staffing levels have decreased by 30 percent over the past 10 years.

REDUCED HOURS

Effective October 22, 2018, all Clerks' Offices will close to the public at 2 p.m. everyday. This is a reduction of two hours per day.

All of the clerks' offices are affected. These clerks' offices are located at:

- Civil Clerk's Office, 400 McAllister Street, Civic Center Courthouse (CCC), Room 103
- Unified Family Court Clerk's Office, 400 McAllister Street, CCC, Room 402
- Criminal Clerk's Office, 850 Bryant Street, Hall of Justice (HOJ), Room 101
- Traffic Court Clerk's Office, 850 Bryant Street, HOJ, Room 145
- Juvenile Delinquency Clerk's Office, 375 Woodside Avenue, Juvenile Justice Center, Room 101.

All clerks' offices will be open from 8:30 a.m. to 2 p.m. Drop boxes will be available outside each main entrance of all clerk's offices between 2 p.m. and 4 p.m. Documents received in the drop box by 4 p.m. will be processed with a same-day filing date.

PUBLIC COMMENT

Any person wishing to comment on the Court's plan for these limited service days may provide written comment by emailing sfcourtbudget@sftc.org. The public comment period will close on October 19, 2018.