

What's New in Civil and Probate?!

Orange County Superior Court

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Proposed Orders / Stipulations and Orders

Effective July 1st, the Court is launching its Proposed Order Module in accordance with rule 3.1312 of the California Rules of Court.

The benefits include...

- Faster turnaround time for orders submitted to the courtroom.
- Signed orders will now be returned via the original transaction submitted.

What to expect...

- All proposed orders and/or stipulations are required to be submitted in a Word version along with a PDF. The only exception being orders that are submitted on mandatory judicial council forms.

IMPORTANT!: If you do not submit a Word version of your proposed order it may be rejected or delayed. Please contact your vendor for any questions you may have regarding the process for uploading Word documents into a transaction.

California Rules of Court 3.1312(c) - Submission of proposed order by electronic means states:

If a proposed order is submitted to the court electronically in a case in which the parties are electronically filing documents under rules 2.250-2.261, two versions of the proposed order must be submitted:

- 1) A version of the proposed order in Portable Document Format must be filed electronically (PDF) and*
- 2) A version of the proposed order in an editable word-processing format must also be sent electronically to the court, with a copy of the email and proposed order also being sent to all parties in the action.*

Please note the Court will not be requiring Proposed Order Cover Sheets at this time.